

# St. Francis of Assisi Catholic School

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## St. Francis of Assisi School Council Meeting Minutes

**Date: Wednesday October 6, 2021**

**Time: 4:00**

In attendance: Chris Gencarelli, Laurie Day, Paula Johnson-Young, Ryan Borges, Melissa Carroll, Erin Down, Paloma Turnbull

Regrets: Mikael Vallerand, Barbara Lalonde

1. Prayer – to be recited together
2. Good News Sharing
3. Acceptance of Last Minutes/ Acceptance of New Agenda
  - Minutes accepted (Paloma and Paula)
4. Correspondence & Misc Notes (if applicable)
  - CSCA meeting coming up in the near future.
5. Principal's Report
  - Ongoing Strategic Priorities:
    - Pastoral Theme – “Beloved Children of God”
    - Reaching Every Reader – Examining the Science of Reading with a focus on Phonological and Phonemic Awareness
    - Empower Program – Reading Intervention
    - STFA Resiliency Plan
    - 2021-2022 SIPSAW Plan
  - Past/Upcoming Events and Reminders:
    - September 29 – Terry Fox Walk (Raised over \$1000)
    - October 1 – PA Day (Equity and Culturally Relevant and Responsive Pedagogy)
    - October 4 – Feast Day of St. Francis of Assisi (Will celebrate on October 8)
    - October 5 – World Teachers’ Day
    - October 7 – Picture Day
    - October 15 – First School Mass (Grade 1/2s)
    - October 19 – IEPs, BSPs, SSPs, Medical Care Plans Sent Home
    - October 21 – ECE Appreciation Day
    - October 22 – School Mass (Grade 2/3 and Grade 3/4)
    - October 29 – School Mass (Grade 4/5 and Grade 5/6)
    - November 1 – PA Day
    - November 2 – Progress Reports and IEPs Sent Home
    - November 3 & 4 – Parent/Guardian & Teacher Conferences
6. Community Representative Report

- All of our community partners are gearing up and preparing to serve the community
- Snowsuits and boots are available (several families looking for support again)
- breakfast club has started up again
- ISTHMUS – has provided gift cards for families in need – go out 4 times a year. Families will receive at Thanksgiving, Christmas, March Break and end of year.
- Girls Inc. has a program up and running now too. This info is all being sent out to families.
- activities at local community centre for older students, as well.

#### 7. OECTA Representative Report

- Great to be back in the building with the kids
- Going to take time to get back to classroom life.
- Our board provided an abundant amount of resources to supplement what we're already going ("Soft Start") with the focus on wellness and belonging.
- Community events – as 7/8 teachers we've embraced being able to do school events (within guidelines)e.g., Terry Fox Walk
- Have started a monthly newsletter ("the Howl"). Survey's sent to intermediate students to determine how well and how many of the adults at school that students actually know. Next, we paired up students with staff members to interview by email.
- The first edition of the newsletter will be a profile of each staff member. Moving forward it will be a highlight of each month.

#### 8. CUPE Representative Report

- Nothing new to report at this point. Covid protocols continue to be communicated and we continue to support schools and educators.

#### 9. Parish Representative Report (representative absent – School Masses discussed in Principal's report)

#### 10. Old Business (if applicable)

- a. Constitution; any questions or concerns?

- Chair re-read the constitution and feels that everything looks good. Will leave this open for feedback from members who are not present tonight.

#### 11. Treasurer's Report

- a. Summary of Accounts/Balances - approx \$5700 currently

#### 12. New Business:

- a. Helping Families Fund – still at \$500. Will maintain at this amount throughout the year as it's accessed.

- b. School Improvement Plan for Student Achievement and Well-Being – spoken to during Principal's report.

- c. Fundraising

- i. What will that look like this year? Restrictions?

- fundraising can be done, as long as it's minimal traffic through the school.

Idea of having a table set up at an external door for families to pick up items,

without entering the school. Also, communicate with families that they should be masked when they come to pick up.

ii. McMillians has reached out to Melissa – will plan to do in the spring.

iii. CCFarms (Christmas Wreaths and Planters) – Fall/Christmas fundraiser

- We confirm delivery date. They will provide us with an order cut off date. Driver arrives and unloads items. Items are counted. Provide driver with money (cheque or e-transfer). We arrange pick-up. Profit is between \$10-15 per items. Sell wreaths for \$25 and potted planters for \$30.
- Delivery dates from Nov. 6 to Dec. 12
- Paloma: once dates are confirmed, please communicate with Lori C. to get the sale up on cashonline.

iv. Hot Lunches

- idea of selling pizza (individually packaged). They take all the boxes back in the warming bags). Do through school cash online. Council members (with completing the COVID attestation) can come in to help with distribution.

- In lieu of our open house, council would like to provide students with a free hotdog lunch. Paloma put forward the motion: approved by Melissa and Erin.

- Chris will communicate with families to share info.

13. Next meeting date – Wednesday, November 3, 2021. 4:00 p.m. via Teams.

14. Motion to Adjourn – Approved by Melissa and Erin

		<u>Balance Forward</u>	<u>Expense</u>	<u>Revenue</u>	<u>Balance</u>
<b>Unassigned Category Umbrella Type</b>					
<b>School Council</b>					
P/C Canteen Track & C/C	11003	\$0.00	\$0.00	\$0.00	\$0.00
P/C Epicure	11002	\$0.00	\$0.00	\$0.00	\$0.00
P/C Helping Families	11004	\$500.00	\$0.00	\$0.00	\$500.00
P/C Hot Lunches	11001	\$0.00	\$0.00	\$0.00	\$0.00
P/C Little Caesars	11007	\$0.00	\$0.00	\$0.00	\$0.00
P/C MacMillans	11006	\$136.00	\$0.00	\$0.00	\$136.00
P/C Vendor Sale	11005	\$0.00	\$0.00	\$0.00	\$0.00
School Council-General	11000	\$5,101.04	\$0.00	\$0.00	\$5,101.04
Umbrella Total:		\$5,737.04	\$0.00	\$0.00	\$5,737.04
<b>Umbrella Type Total:</b>		<b>\$5,737.04</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$5,737.04</b>
<b>Grand Total:</b>		<b>\$5,737.04</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$5,737.04</b>